

Message Text

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ACTION SS-30

INFO OCT-01 ISO-00 CCO-00 SSO-00 /031 W

----- 103997

O 120347Z DEC 73

FM AMEMBASSY LONDON

TO USINT ALGIERS IMMEDIATE

INFO SECSTATE WASHDC IMMEDIATE 6346

C O N F I D E N T I A L SECTION 01 OF 02 LONDON 14589

EXDIS

SECTO 47

E.O. 11652: GDS

TAGS: OVIP (KISSINGER, HENRY A.), OCON

SUBJECT: SECVISIT ALGIERS: ADMINISTRATIVE ARRANGEMENTS

1. SECRETARY'S PARTY ARRIVING THURSDAY, DECEMBER 13 ABOARD SPECIAL MILITARY AIRCRAFT. WILL CONSIST OF AN ESTIMATED THIRTY-NINE PEOPLE, INCLUDING SUPPORT STAFF AND PRESS. FIRM ETA AND PASSENGER LIST WILL BE SUPPLIED SEPTEL.

2. CUSTOMS, HEALTH AND IMMIGRATION: REQUEST BULK CLEARANCE AND WAIVER OF VISAS FOR ENTIRE PARTY AND AIRCRAFT CREWS. PASSPORT NUMBERS, PLACE AND DATE OF BIRTH WILL BE PROVIDED SEPTEL. PARTY HAS ALL NECESSARY SHOTS. ASSIGN EMBASSY OFFICER TO RECEIVE PASSPORTS FROM TRIP CONTACT OFFICER AND HANDLE ENTRY/EXIT FORMALITIES. ADVISE DEPARTMENT WHEN WAIVERS ARE GRANTED.

3. SECURITY: SPECIAL AGENTS FROM THE SECRET SERVICE WHO WILL BE RESPONSIBLE FOR ALL SECURITY ASPECTS OF THE SECRETARY'S VISIT WILL ARRIVE AT POST WEDNESDAY, DECEMBER 12. THEIR ETA IS BEING SENT SEPTEL.

4. ACCOMMODATIONS:
OFFICE SPACE AND STAFF

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TWO CONTIGUOUS OFFICES SHOULD BE SET ASIDE IN THE CHANCERY AS NEAR TO THE COMMUNICATIONS CENTER AS POSSIBLE FOR S/S-S AND SET UP WITH:

A. THREE DESKS OR WORKING TABLES FOR OFFICERS AND THREE TYPING TABLES FOR SECRETARIES WITH ADEQUATE LIGHTING.

B. NORMAL OFFICE SUPPLIES AND FORMS.

C. TWO CONFERENCE TYPE TABLES.

D. ONE BEST AVAILABLE COPYING MACHINE - ARRANGEMENTS SHOULD BE MADE FOR 24-HOUR SERVICING OF THE MACHINE AND/OR A BACKUP MACHINE.

E. TWO COPIES EMBASSY PHONE BOOK, THE POST REPORT, ONE DIPLOMATIC LIST, AND ANY OTHER USEFUL PAMPHLETS OR INFORMATION.

F. THREE ELECTRIC TYPEWRITERS, LARGE (PICA) TYPE ESSENTIAL, PREFERABLY IBM SELECTRIC.

G. TELEPHONES - A MINIMUM OF THREE FOR THE TWO-ROOM OFFICE.

H. THESE OFFICES SHOULD BE WITHIN A SECURE AREA OR HAVE CONTROLLED ACCESS USING MSGS.

5. GROUND TRANSPORTATION.

A. FOR DURATION OF SECRETARY'S VISIT TO YOUR POST, PROVIDE INDIVIDUALLY ASSIGNED CARS TO THE FOLLOWING:

1. LIMOUSINE FOR SECRETARY (WITH SECURITY CLEARED CHAUFFEURS);

2. ONE VEHICLE FOR ASSISTANT SECRETARY SISCO;

3. ONE VEHICLE FOR SECRETARY'S SPECIAL ASSISTANTS;

4. ONE VEHICLE FOR SECRETARIAT STAFF (S/S-S);

5. TWO VEHICLES WITH DRIVERS FOR SY AGENTS;

6. ONE VEHICLE FOR WHCA PERSONNEL

POST MUST NOT PLAN ON USE OF THE ABOVE INDIVIDUALLY ASSIGNED VEHICLES FOR OTHER PURPOSES.

B. WILL HOST GOVERNMENT PROVIDE ANY LOCAL TRANSPORTATION? IF SO, WHAT?

C. POST SHOULD FURNISH AT EARLIEST POSSIBLE DATE CAR ASSIGNMENTS INCLUDING ESCORT OFFICERS AND OTHER ARRANGEMENTS TO BE USED IN TRANSPORTING PARTY TO AND FROM AIRPORT, PLUS MEETINGS AND/OR CONFERENCES
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OF OFFICIAL PARTY.

D. PLEASE FURNISH ESTIMATE OF DRIVING TIMES FOR:

1. AIRPORT TO EMBASSY;

2. AIRPORT TO FOREIGN MINISTRY;

3. AIRPORT TO RESIDENCE;

4. RESIDENCE TO EMBASSY;

5. RESIDENCE TO FOREIGN MINISTRY;

6. EMBASSY TO FOREIGN MINISTRY;

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7. OTHER KNOWN DRIVING TIMES, SUCH AS HOTEL
OR EMBASSY OR RESIDENCE TO SPECIFIC LOCATION OF
OFFICIAL RECEPTIONS OR OTHER FUNCTIONS.

6. COMMUNICATIONS: TELEPHONE COMMUNICATIONS SHOULD
ALLOW FOR TWO SIMULTANEOUS VOICE CONVERSATIONS WITH
THE WHITE HOUSE FOR DURATION OF SECRETARY'S VISIT TO
YOUR POST.

ADVISE SOONEST WHETHER THIS CAPABILITY
PRESENTLY EXISTS. IF SO YOU SHOULD MAKE APPROPRIATE
ARRANGEMENTS WITH LOCAL TELEPHONE COMPANY TO PROVIDE
PRIORITY OVERRIDE FOR SECRETARY IN EVENT TELEPHONE
CIRCUITS REQUIRED.

WE WISH TO EMPHASIZE THAT THE NEED IS FOR
PRIORITY OVERRIDE. SEPARATELY-LEASED DEDICATED LINES
ARE NOT REQUIRED

7. FUNDING:

A. REGIONAL BUREAUS WILL ISSUE ORDERS AND FUND
ANY COSTS FOR TDY EMPLOYEES DETAILED TO POST TO
SUPPORT VISIT.

B. POST WILL FUND ALL OVERTIME COSTS (AMERICAN
AND LOCAL), PRINTING, RENTALS, SUPPLIES, VEHICLE
RENTALS OR OTHER RELATED EXPENSES.

C. MAKE PROVISION FOR ACCOMMODATION EXCHANGE
AT AIRPORT AND AT CHANCERY FOR THE DURATION OF THE
VISIT (PRE-PACKAGED MONEY IS RECOMMENDED).

8. WE PLAN EXCHANGE OF GIFTS AT MINISTERIAL LEVEL. IF
YOU AGREE, PLEASE INFORM DEPARTMENT NAME OF GIFT
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OFFICER SOONEST.

9. MISCELLANEOUS:

A. ADVISE OF ANY LOCAL HOLIDAYS, WORKING
CONDITIONS OR SPECIAL SITUATION (I.E., STRIKES, CURTAIL-
MENT OF SERVICES, ETC.) THAT MIGHT AFFECT
THE VISIT.

B. ADVISE OF ANY SPECIAL PRECAUTIONS YOU
DEEM NECESSARY CONCERNING POTABILITY OF WATER.

C. ADVISE LOCAL ELECTRIC CURRENT CHARACTERISTICS
(VOLTAGE AND CYCLES).

D. PLEASE FURNISH ANTICIPATED LOCAL WEATHER
CONDITIONS, INCLUDING AVERAGE HIGH AND LOW
TEMPERATURES, SO THAT MEMBERS OF PARTY CAN BE GUIDED
ACCORDINGLY WHEN ARRANGING CLOTHING FOR THE TRIP.

E. PLEASE FURNISH SOONEST YOUR RECOMMENDATIONS
AS TO HOW OTHER MEMBERS OF PARTY MAY PASS THEIR TIME
WHILE OFFICIAL PARTY AND STAFF (PARAGRAPH 5A) ARE
OCCUPIED.

10. DEPARTMENT CONTACTS FOR VISIT:
TRIP CONTACT OFFICER (WILL ACCOMPANY THE SECRETARY) -
EMBASSY LONDON EXT. 883 OR 884, ROBERT M. MILLER.

ADVISE SOONEST NAME OF EMBASSY CONTROL OFFICER(S)
AND HOME TELEPHONE NUMBER(S).

11. REMOVE EXDIS CAPTION 1200 GMT 12 DECEMBER 1973.

KISSINGER

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Disposition Event:
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TAGS: OVIP, OCON, US, AG, (KISSINGER, HENRY A)
To: STATE
Type: TE
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